

Maxwell Hodge Enforcement Fees

1st April 2025

SOLICITORS

Key points

The following sections provide cost information relating to enforcement fees (if enforcement is required in debt recovery matters). For information on timescales and costs for debt recovery, please view our [Debt Recovery document](#).

When you first contact us about debt recovery, we will advise you whether any enforcement fees will be payable as well as which type of enforcement would be better suited to the recovery of your debt.

Contact Information

It is important to note that we can only advise on the costs and work involved following our initial conversation with you. For a detailed quote tailored to your individual circumstances, please contact:

- Pamela Lacey on 0151 526 9321 on ext. 1503
- Viv Sinnott on 0151 526 9321 ext. 1506

Fees and Disbursements

Most of the fees and disbursements attract VAT, which is currently 20%.

Disbursements are the costs relating to your matter that are payable to third parties such as the Court. All these payments are handled by us, as we pay the disbursements on your behalf to ensure a smoother transaction. Whereas fees are costs payable to Maxwell Hodge in undertaking the work. Please note that our fees are generally reviewed in April each year.

Work Type	Maxwell Hodge Fee plus VAT	Disbursements plus any VAT
Instructing Bailiffs	£110 + £22 VAT Total incl. VAT: £132	£71 Issue fee £90 Abortive
Instructing CC Bailiffs	£95 + £19 VAT Total incl. VAT: £114	£83 Issue fee
Instructing a Tracing Agent	£70 + £14 VAT Total incl. VAT: £84	£35 + £7 VAT Total incl. VAT: £42
Charging Order	£570 + £114 VAT (£110 fixed costs recoverable from Court) Total incl. VAT: £684	£119 Court fee £50 Land Registry fees

Order for Information Hearing (after Judgment has been obtained)	£420 + £84 VAT Total incl. VAT: £504	£67 Process Server fee £59 Court fee
Bankruptcy petition/ Winding Up Petitions	£1,500 + £300 VAT Total incl. VAT: £1,800	£302 Court fee £1,250 Petition Deposit £120 Process Server fee £92.40 advert London Gazette
Attachment of earnings	£570 + £114 VAT Total incl. VAT: £684	£119 Court fee
Statutory demand	£550 + 110 VAT Total incl. VAT: £660	£67 Process Server Swear fee – see below
Statutory demand swear fee	N/A	£5.00
Exhibit fee (per page)		£2.50
Third Party debt Order	£570 + £114 VAT Total incl. VAT: £684	£119 Court fee
Bailiff for Possession after a possession order has been obtained (inc app to transfer to HC, instructing bailiffs and liaising with all, locksmith)	£570 + £114 VAT Total incl. VAT: £684	£100 Court fee to transfer to High Court £1,097.60 Bailiff's Fees
Instructions to County Court Bailiffs after possession order obtained	£110 + £22 VAT Total incl. VAT: £132	£130 Bailiff fee

- Land Registry office copies - £4.00 per property
- Depending on the type of enforcement and the value of the dispute, some of the above fees may be recovered from your opponent.